



**Newfane Central School District
Board of Education**

NEWFANE BOARD OF EDUCATION MEETING MINUTES

November 21, 2023

The November 21, 2023 meeting of the Newfane Board of Education was held in Room 129 at the Early Childhood Center. The meeting was called to order by Board President Tomasine at 7:00 pm.

CALL TO ORDER

M. Bower, A. Casinelli, M. Benoit, E. Oudette, J. Schmitt, S. Tomasine
R. Dunn
D. Bedette, D. Hawkins

**TRUSTEES PRESENT
TRUSTEE EXCUSED
ADMINISTRATION
PRESENT
OTHERS PRESENT
PLEDGE OF ALLEGIANCE
and
DISTRICT MISSION
STATEMENT**

N. Enderton, W. Crago

The District Mission Statement was read by Trustee Schmitt.

Motion made by Trustee Oudette and seconded by Trustee Casinelli
MOVED, that the Board of Education appoint Margaux Benoit as clerk pro
tem for this meeting.

**APPOINT A CLERK PRO
TEM**

Resolution Carried: 6 YES 0 NO

Motion made by Trustee Oudette and seconded by Trustee Casinelli
RESOLVED, that the proposed agenda for November 21, 2023 be approved.

**ESTABLISH ORDERS OF
THE DAY**
Approved the agenda

Resolution Carried: 6 YES 0 NO

There were no remarks at this time.

**PUBLIC REMARKS OR
COMMENTS**

PRESIDENT REPORT:

REPORTS

President Tomasine discussed the Board of Education scholarship.

SUPERINTENDENT REPORT:

Superintendent L. Krueger shared a slide show on the Superintendent's Report which included the following:

- Newfane Middle School Honors Veterans
- Congratulations, Master Teachers – A. Cimato and R. Hathaway
- Congratulations, Teachers Leader – R. Feary and L. Fletcher
- Orleans-Niagara BOCES' CTE Students Inducted to National Technical Honor Society
- Scholar Athlete Teams

- Tops in Education program
- Newfane Middle School secures grant for STEAM Program
- Congratulations, to our Heart and Sole team from Newfane Middle School
- Newfane Middle School Annual Turkey Trot
- Collaboration with Ontario Shores Federal Credit Union
- Upcoming Events
 - Thanksgiving Break
 - Board of Education Meetings
 - Holiday Concerts
 - Parent Teacher Conferences
 - Leo’s Club to host Breakfast with Santa
 - Newfane PTSA meeting
 - Newfane Alumni Association meeting
 - “Silent Night” Basketball Game

The Superintendent’s Report slideshow can be found on the Newfane Central School District website.

COMMITTEE REPORT:

President Tomasine and Trustee Casinelli spoke about the Raptor Program presentation they had in their District Safety meeting. They discussed the benefits, capabilities and the cost associated with the Raptor program. It is a great system that will add a further level of security to our district.

Trustee Oudette shared that the High School planning team has not added any new items to the agenda. The team is working on executing items already on the agenda.

Trustee Bower reported on the Elementary and Middle School planning committee. Elementary School planning committee - Principal Hawkins invited Principal Crombie to the meeting to do an overview of the different things he and his staff are implemented to help with the culture of the school. The Elementary school is working on developing a culture/vision/mission that falls under the umbrella of the district but aimed more towards the elementary kids.

Middle School planning committee - Discussed that they will be rolling out their first Panther Pause in December, they will coordinate it with the reading program they already have scheduled. This first meeting will allow the kids to introduce themselves as well as discuss the books they have chosen to read.

NEWFANE TEACHER’S ASSOCIATION REPRESENTATIVE:

NTA was represented by R. Luck who did not have a report but wanted to wish everyone a happy Thanksgiving.

Future Presentations

- Sports
- Each Newfane School Building
- Sports Roster
- Cafeteria
- Different Student Recognitions

DISCUSSION ITEMS

The Routine Order of Business was voted on by consensus to be listed separately in the minutes.

Motion made by Trustee Schmitt and seconded by Trustee Oudette RESOLVED, that the minutes of the October 17, 2023 and November 07, 2023 meetings of the Board of Education be and are approved.

Resolution Carried: 6 YES 0 NO

ROUTINE ORDER OF BUSINESS

Approved meeting minutes
Encl. 2023.11.21.9A

Motion made by Trustee Schmitt and seconded by Trustee Oudette RESOLVED, that the Board of Education, upon reviewing the recommendation of the Committee on Special Education and the Committee on Preschool Special Education will arrange for the appropriate special education programs and services to be provided for meetings held as listed in Enclosure 2023.11.21.9B.

Resolution Carried: 6 YES 0 NO

Approved the classification and placement of students
Encl. 2023.11.21.9B

Motion made by Trustee Schmitt and seconded by Trustee Oudette RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the Treasurer's Monthly Report for the periods of September and October 2023.

Resolution Carried: 6 YES 0 NO

Accepted and file the Monthly Treasurer's Reports
Encl. 2023.11.21.9C

Motion made by Trustee Schmitt and seconded by Trustee Oudette RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the Monthly Capital Status Report for the period ending October 31, 2023.

Resolution Carried: 6 YES 0 NO

Accepted and filed the Monthly Capital Budget Status Report
Encl. 2023.11.21.9D

Motion made by Trustee Schmitt and seconded by Trustee Oudette RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the following Warrant Reports for the period of October 2023.

Resolution Carried: 6 YES 0 NO

Accepted and filed the Monthly Warrants
Encl. 2023.11.21.9E

Motion made by Trustee Schmitt and seconded by Trustee Oudette RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the Quarterly Student Activity Funds Report for period ending September 2023.

Resolution Carried: 6 YES 0 NO

Accepted and filed the Quarterly Student Activity Report
Encl. 2023.11.21.9F

The Personnel Order of Business was voted on by consensus to be listed separately in the minutes.

Motion made by Trustee Schmitt and seconded by Trustee Casinelli RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept, with regret, the resignation for the purpose of retirement of Kirsten Wright from her Instructional Associate position, effective December 31, 2023 at the close of business.

Resolution Carried: 6 YES 0 NO

PERSONNEL ORDER OF BUSINESS

Accepted a resignation for the purpose of retirement
Kirsten Wright,
Instructional Associate
Encl. 2023.11.21.10A

Motion made by Trustee Schmitt and seconded by Trustee Casinelli
RESOLVED, upon the recommendation of the Superintendent of Schools, that
the Board of Education grant Kevin Enderton, Laborer DL, unpaid leave of
absence effective August 29, 2023, and;
FURTHER RESOLVED, upon the recommendation of the Superintendent of
Schools, that Kevin Enderton, residing in Newfane, New York, be and is
appointed to the position of a temporary Cleaner, effective November 22,
2023 through March 22, 2024, at a rate of \$18.66 per hour, according to the
terms and conditions of the CSEA Collective Bargaining Agreement.
Resolution Carried: 6 YES 0 NO

Approved action
regarding, K. Enderton
Encl. 2023.11.21.10B

Motion made by Trustee Schmitt and seconded by Trustee Casinelli
RESOLVED, upon the recommendation of the Superintendent of Schools, that
Autumn Eye, residing in Newfane, New York, is appointed as a Food Service
Helper, effective October 18, 2023 with a 26-week probationary period from
October 18, 2023 to April 14, 2024 at a rate of \$15.45 per hour, according to
the terms and conditions of the Cafeteria Personnel Association collective
bargaining agreement.
Resolution Carried: 6 YES 0 NO

Appointed A. Eye,
Food Service Helper
Encl. 2023.11.21.10C

Motion made by Trustee Schmitt and seconded by Trustee Casinelli
RESOLVED, upon the recommendation of the Superintendent of Schools, that
Matthew Maziarz residing in Newfane, New York, be and is appointed to a 1.0
FTE Instructional Associate position, effective November 01, 2023, with a 52-
week probationary period from November 01, 2023 to October 31, 2024 at a
rate of \$16.91 per hour according to the terms and conditions of the CSEA
bargaining agreement.
Resolution Carried: 6 YES 0 NO

Appointed M. Maziarz,
Instructional Associate
Encl. 2023.11.21.10D

Motion made by Trustee Schmitt and seconded by Trustee Casinelli
RESOLVED, upon the recommendation of the Superintendent of Schools, that
Rebecca Wortkoetter residing in Newfane, New York, be and is appointed to
the position of School Nurse (RN), effective December 11, 2023 with a
52-week probationary period from December 11, 2023 through December
10, 2024 at a rate \$29.63 per hour, according to the terms and conditions of
the CSEA collective bargaining agreement.
Resolution Carried: 6 YES 0 NO

Appointed
R. Wortkoetter,
School Nurse (RN)
Encl. 2023.11.21.10E

Motion made by Trustee Schmitt and seconded by Trustee Casinelli
RESOLVED, upon the recommendation of the Superintendent of Schools, that
the Board of Education approve the following individuals as substitutes in the
district as noted:
Jennifer Skidmore – Substitute Food Service Helper, effective October 30, 2023
Gail Warren – Substitute Laborer DL, effective October 30, 2023
Skylar Munnikhuisen – Substitute Teacher, effective November 22, 2023
Connor Gunby – Substitute Teacher Aide, effective November 22, 2023
Jeffrey Kneeland – Substitute Teacher, effective November 30, 2023
Resolution Carried: 6 YES 0 NO

Approved substitute
district personnel
Encl. 2023.11.21.10F

Motion made by Trustee Schmitt and seconded by Trustee Casinelli
 RESOLVED, upon the recommendation of the Superintendent of Schools, that
 the following individuals, be and are approved as Coaches for the 2023-2024
 school year in the sport noted.

Approved 2023-2024
 Coaches
 Encl. 2023.11.21.10G

SPORT	POSITION	COACH	SEASON
Cheerleading JV	Jr. Varsity – Head	Jenna Carmer	Winter
Lacrosse – V (M)	Varsity – Head	Connor Hill	Spring
Softball – JV	Jr. Varsity – Head	Marcy Ferington	Spring
Resolution Carried:	6 YES	0 NO	

Motion made by Trustee Schmitt and seconded by Trustee Casinelli
 RESOLVED, upon the recommendation of the Superintendent of Schools, that
 the following individuals, be and are approved as unpaid Coaching Assistants
 for the 2023-2024 school year in the sport noted, with the understanding
 that an unpaid Coaching Assistant is to work under the direct supervision of
 the Head Coach and that at no time are they to supervise students
 unattended.

Approved unpaid
 Coaching Assistants
 Encl. 2023.11.21.10H

NAME	SPORT
Maura Bull	Girls Varsity Cheerleading
Jacob Oddy	Boys JV and Varsity Baseball
Allison Clark	Girls JV Basketball
Brooke Horning	Girls Varsity Basketball
Shanna Klumpp	Girls Varsity Basketball
Jeff Kneeland	Boys Varsity Basketball
Pete Dickinson	Boys Varsity Basketball
Terry Gill	Varsity Wrestling
Resolution Carried:	6 YES 0 NO

Motion made by Trustee Schmitt and seconded by Trustee Casinelli
 RESOLVED, that the Superintendent of Schools be and is authorized to enter
 into contractual agreements as presented, with the following non-bargaining
 unit personnel:

Approved non-bargaining
 unit contracts
 Encl. 2023.11.21.10I

NAME	POSITION	EFFECTIVE DATE
Albert Kramp	Payroll Clerk	November 22, 2023
Richard Leader	District Photographer	September 01, 2023
Resolution Carried:	6 YES	0 NO

The New Order of Business was voted on by consensus to be listed
 separately in the minutes.

**NEW ORDER OF
 BUSINESS**

Motion made by Trustee Schmitt and seconded by Trustee Oudette
 RESOLVED, that approximately forty (40) to fifty (50) High School students
 be and are authorized to travel to Montreal, Quebec, Canada, during the
 period of April 18, 2024 – April 20, 2024.

Approved the Newfane
 High School Music Trip
 Encl. 2023.11.21.11A

FURTHER RESOLVE, that all personal expenses will be covered by individual
 participants or chaperones.

FURTHER RESOLVE, that sufficient faculty, chaperones and parents are in
 attendance to provide a ten to one (10:1) supervision ratio.

FURTHER RESOLVE, that two (2) weeks prior to the scheduled trip, Mr.

Bedette will possess a full and complete itinerary, student list, chaperone list and related details.

FURTHER RESOLVED, that a field trip request form be completed and the standard release forms be executed for each student and chaperone in attendance and that same be delivered to the Principal prior to departure.

Resolution Carried: 6 YES 0 NO

Motion made by Trustee Schmitt and seconded by Trustee Oudette RESOLVED, upon the recommendation of the Superintendent of Schools, that Catherine Stedman and Megan Forsyth, Middle School and High School Physical Education Teachers, be approved to attend the NYS AHPERD Annual Conference, in Verona, New York, November 17, 2024 – November 18, 2024, and also are approved the associated expenses as per enclosure 2023.11.21.11B.

Approved a conference request, NYS AHPERD Annual Conference Encl. 2023.11.21.11B

Resolution Carried: 6 YES 0 NO

Motion made by Trustee Schmitt and seconded by Trustee Oudette RESOLVED, upon the recommendation of the Superintendent of Schools, that Michael Heitzenrater, Cross Country Coach and student Kylie Bowman, be approved to attend the Federation Cross County Championship Race at Bowdoin Park, in Wappingers Falls, New York, November 17, 2023 to November 18, 2023 and also approve the associated expenses as per enclosure 2023.11.21.11C.

Approved the Federation Cross County Championship Meet Request Encl. 2023.11.21.11C

Resolution Carried: 6 YES 0 NO

Motion made by Trustee Schmitt and seconded by Trustee Oudette RESOLVED, upon the recommendation of the Superintendent of Schools, that the Corrective Action Plan in response to the audit of June 30, 2023, be and is approved, and:

Approved the Corrective Action Plan Encl. 2023.11.21.11D

FURTHER RESOLVED, that the Corrective Action Plan be made public for review upon request.

Resolution Carried: 6 YES 0 NO

Motion made by Trustee Schmitt and seconded by Trustee Oudette RESOLVED, upon the recommendation of the Superintendent of Schools, that the following contract be and is approved, and; FURTHER RESOLVED, that the Superintendent of Schools be and is authorized to sign said contract.

Approved a contract Encl. 2023.11.21.11E

Cannon Design Architecture and Engineering, P.C.

Resolution Carried: 6 YES 0 NO

Motion made by Trustee Schmitt and seconded by Trustee Oudette RESOLVED, that the Board of Education adopt the following fee schedule for the use of District facilities for persons or organizations using the District facilities:

Approved the fee schedule Encl. 2023.11.21.11F

Auditorium/Stage (Full use) As per facility fee schedule
Gymnasium \$30.00/Hr.

Resolution Carried: 6 YES 0 NO

Motion made by Trustee Schmitt and seconded by Trustee Oudette
RESOLVED, upon the recommendation of the Superintendent of Schools, that
the district policies listed below and annexed to this resolution as enclosure
2023.11.21.11G receive their first reading November 7, 2023 and their
second and final reading on November 21, 2023.

#7530 - Child Abuse and Maltreatment

#5681 – School Safety Plan

#5140 – Administration of the Budget

#7132 – Non- Resident Students

#6121 – Sexual Harassment in the Workplace

Resolution Carried: 6 YES 0 NO

Adopted policy changes
Encl. 2023.11.21.11G

Motion made by Trustee Schmitt and seconded by Trustee Oudette
RESOLVED, upon the recommendation of the Superintendent of Schools, that
the Board of Education does hereby officially declare April 8, 2024 as a “no
school day” for students, teachers, staff and administrative personnel.

Resolution Carried: 6 YES 0 NO

Amended the 2023-2024
school calendar
Encl. 2023.11.21.11H

Motion made by Trustee Schmitt and seconded by Trustee Oudette
RESOLVED, upon the recommendation of the Superintendent of Schools, that
the Newfane Central School District accept a grant of \$4,764.52 (four
thousand seven hundred sixty-four dollars and fifty-two cents) from Terra
Science and Education.

Resolution Carried: 6 YES 0 NO

Accepted the Terra
Science and Education
Grant
Encl. 2023.11.21.11I

Motion made by Trustee Schmitt and seconded by Trustee Oudette
RESOLVED, upon the recommendation of the Superintendent of Schools that
the Newfane Central School District accept a donation of \$120.00 (one
hundred twenty dollars) from the Newfane Parent Teachers Student
Association.

Resolution Carried: 6 YES 0 NO

Accepted a donation
from the Newfane PTSA
Encl. 2023.11.21.11J

Motion made by Trustee Schmitt and seconded by Trustee Oudette
RESOLVED, upon the recommendation of the Superintendent of Schools that
the Newfane Central School District accept a donation of \$500.00 (five
hundred dollars) from the Newfane Lions Club to the F.A.I.T.H. club (Fitness,
Academics, Intervention, Training, Habits).

Resolution Carried: 6 YES 0 NO

Accepted a donation
from the Newfane Lions
Club
Encl. 2023.11.21.11K

Motion made by Trustee Schmitt and seconded by Trustee Oudette
RESOLVED, upon the recommendation of the Superintendent of Schools, that
the item listed in Enclosure 2023.11.21.11L and appended to this resolution
be and is declared excess property, and;
FURTHER RESOLVED, that the Superintendent of Schools, or his designee, be
and is authorized to dispose said item.

Resolution Carried: 6 YES 0 NO

Declared excess property
Encl. 2023.11.21.11L

**CONCLUDING ORDERS
OF BUSINESS**

Public remarks or
comments

There were no comments at this time

This time was used for trustees to share information without action.

Anything for the “good of
the order”

- BOCES overview of services, programs and budget

**PRESENTATIONS FOR
THE NEXT MEETING**

Motion made by Trustee Schmitt and seconded by Trustee Bower
MOVED, that the Board of Education enter Executive Session to discuss a
specific personnel matter.

Executive Session

Resolution Carried: 6 YES 0 NO
Meeting recessed at: 8:59 pm reconvened at: 9:00 pm

Motion made by Trustee Casinelli and seconded by Trustee Oudette
MOVED, that the Board of Education adjourn the meeting.

ADJOURNMENT
Respectfully submitted,

Resolution Carried: 6 YES 0 NO
Meeting adjourned at: 9:00 pm

Margaux Benoit
Clerk Pro Tem

Crystal Frank
District Clerk